





Brighton & Hove
City Council

Overview & Scrutiny

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| Title: | Adult Social Care & Housing Overview & Scrutiny Committee |
| Date: | 8 January 2009 |
| Time: | 4.00pm |
| Venue | Council Chamber, Hove Town Hall |
| Members: | Councillors: Meadows (Chairman), Barnett, Hawkes, Janio, Pidgeon, Rufus, Wells and Wrighton |
| Contact: | Kath Vlcek Overview & Scrutiny Support Officer (01273) 290450 kath.vlcek@brighton-hove.gov.uk |

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|---|--|
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AGENDA

Part One

Page

42. PROCEDURAL BUSINESS (COPY ATTACHED)

1 - 2

- (a) Declaration of Substitutes – Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

43. MINUTES OF THE PREVIOUS MEETING (COPY ATTACHED)

3 - 8

Draft minutes of the 6 November 2008 Adult Social Care and Housing Overview and Scrutiny Committee meeting (copy attached).

44. CHAIRMAN'S COMMUNICATIONS

45. PUBLIC QUESTIONS

The closing date for receipt of public questions was 12 noon on 31 December 2008.

No public questions have been received.

46. LETTERS FROM COUNCILLORS

No letters have been received.

47. NOTICES OF MOTIONS REFERRED FROM COUNCIL

No Notices of Motion have been received.

ADULT SOCIAL CARE & HOUSING OVERVIEW & SCRUTINY COMMITTEE

48. MEMBER TRAINING SESSION ON 'RE-ABLEMENT'

Presentation from the Director of Adult Social Care and Housing.

Contact Officer: Joy Hollister *Tel:* 295030

Ward Affected: All Wards

49. COUNCILLOR KEN NORMAN, CABINET MEMBER FOR ADULT SOCIAL CARE

50. HOUSING REVENUE BUDGET ACCOUNT (COPY ATTACHED) 9 - 12

Report of the Director of Adult Social Care and Housing.

Contact Officer: Joy Hollister *Tel:* 295030

Ward Affected: All Wards

51. COMMISSIONING PLAN FOR SHORT-TERM CARE

Report of the Director of Adult Social Care and Housing.(copy to follow)

Contact Officer: Joy Hollister *Tel:* 295030

Ward Affected: All Wards

52. HOUSING PROCUREMENT (COPY ATTACHED) 13 - 20

Report of the Director of Adult Social Care and Housing.

Contact Officer: Joy Hollister *Tel:* 295030

Ward Affected: All Wards

53. REVIEW OF LEARNING DISABILITY DAY SERVICES 21 - 26

Report of the Director of Adult Social Care and Housing (copy to follow)

54. BUDGET PRESSURES 27 - 32

Report of the Director of Adult Social Care and Housing. (copy to follow)

Contact Officer: Joy Hollister *Tel:* 295030

Ward Affected: All Wards

55. UPDATE ON AD HOC PANEL (VERBAL REPORT)

Report of the Chairman of the ad hoc Panel.

56. ASCHSOSC DRAFT WORK PLAN (COPY ATTACHED) 33 - 36

Update on the ASCHOSC Work Plan – for approval.

ADULT SOCIAL CARE & HOUSING OVERVIEW & SCRUTINY COMMITTEE

57. ITEMS TO GO FORWARD TO CABINET OR THE RELEVANT CABINET MEMBER MEETING

To consider items to be submitted to the next available Cabinet or Cabinet Member Meeting.

58. ITEMS TO GO FORWARD TO COUNCIL

To consider items to be submitted to the next Council meeting for information.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date. Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact 290450, email kath.vlcek@brighton-hove.gov.uk or email scrutiny@brighton-hove.gov.uk

Date of Publication - Wednesday, 31 December 2008

Agenda Item 42

To consider the following Procedural Business:

A. Declaration of Substitutes

Where a Member of the Committee is unable to attend a meeting for whatever reason, a substitute Member (who is not a Cabinet Member) may attend and speak and vote in their place for that meeting. Substitutes are not allowed on Scrutiny Select Committees or Scrutiny Panels.

The substitute Member shall be a Member of the Council drawn from the same political group as the Member who is unable to attend the meeting, and must not already be a Member of the Committee. The substitute Member must declare themselves as a substitute, and be minuted as such, at the beginning of the meeting or as soon as they arrive.

B. Declarations of Interest

- (1) To seek declarations of any personal or personal & prejudicial interests under Part 2 of the Code of Conduct for Members in relation to matters on the Agenda. Members who do declare such interests are required to clearly describe the nature of the interest.
- (2) A Member of the Overview and Scrutiny Commission, an Overview and Scrutiny Committee or a Select Committee has a prejudicial interest in any business at a meeting of that Committee where –
 - (a) that business relates to a decision made (whether implemented or not) or action taken by the Executive or another of the Council's committees, sub-committees, joint committees or joint sub-committees; and
 - (b) at the time the decision was made or action was taken the Member was
 - (i) a Member of the Executive or that committee, sub-committee, joint committee or joint sub-committee and
 - (ii) was present when the decision was made or action taken.
- (3) If the interest is a prejudicial interest, the Code requires the Member concerned:
 - (a) to leave the room or chamber where the meeting takes place while the item in respect of which the declaration is made is under consideration. [There are three exceptions to this rule which are set out at paragraph (4) below].
 - (b) not to exercise executive functions in relation to that business and

(c) not to seek improperly to influence a decision about that business.

(4) The circumstances in which a Member who has declared a prejudicial interest is permitted to remain while the item in respect of which the interest has been declared is under consideration are:

- (a) for the purpose of making representations, answering questions or giving evidence relating to the item, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise, BUT the Member must leave immediately after he/she has made the representations, answered the questions, or given the evidence;
- (b) if the Member has obtained a dispensation from the Standards Committee; or
- (c) if the Member is the Leader or a Cabinet Member and has been required to attend before an Overview and Scrutiny Committee or Sub-Committee to answer questions.

C. Declaration of Party Whip

To seek declarations of the existence and nature of any party whip in relation to any matter on the Agenda as set out at paragraph 8 of the Overview and Scrutiny Ways of Working.

D. Exclusion of Press and Public

To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is confidential and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

BRIGHTON & HOVE CITY COUNCIL

ADULT SOCIAL CARE & HOUSING OVERVIEW & SCRUTINY COMMITTEE

4.00PM 6 NOVEMBER 2008

BANQUETING ROOM, HOVE TOWN HALL

MINUTES

Present: Councillors Meadows (Chairman); Fryer, Hawkes, Janio, Pidgeon, Wells and Wrighton (Deputy Chairman)

PART ONE

27. PROCEDURAL BUSINESS

27A. Declarations of Substitutes

27.1 Councillor Rachel Fryer declared that she was attending the meeting as Substitute Member for Councillor Bill Randall.

Councillor Dawn Barnett sent her apologies.

27B. Declarations of Interest

27.2 There were none.

27C. Declarations of Party Whip

27.3 There were none.

27D. Exclusion of Press and Public

27.4 In accordance with section 100A(4) of the Local Government Act 1972, it was considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings and the likelihood as to whether, if members of the press and public were present, there would be disclosure to them of confidential or exempt information as defined in section 100I (1) of the said Act.

27.5 **RESOLVED** – That the press and public be not excluded from the meeting.

28. MINUTES OF THE PREVIOUS MEETING

28.1 **RESOLVED** - That the minutes of the meeting held on 4 September 2008 be approved and signed by the Chairman.

29. CHAIRMAN'S COMMUNICATIONS

- 29.1 The Chairman said that the Cabinet Members for Housing and for Adult Social Care would each be invited to attend an ASCHOSC meeting.

30. PUBLIC QUESTIONS

- 30.1 There were none.

31. LETTERS FROM COUNCILLORS

- 31.1 There were none.

32. NOTICES OF MOTION REFERRED FROM COUNCIL

- 32.2 There were none.

33. MEMBER TRAINING SESSION 'SAFEGUARDING VULNERABLE ADULTS & DEPRIVATION OF LIBERTY SAFEGUARDS/ MENTAL HEALTH ACT'

- 33.1 The Interim Head of Adult Social Care (Operations) presented a session in which members were informed about procedures for safeguarding vulnerable adults. The Interim Head of ASC & Performance & Development informed members about deprivation of liberty safeguards (DOLS).
- 33.2 In response to a question regarding DOLS costs to the authority, members heard that it was unclear how many people might be affected but that a Government grant was available for costs.
- 33.3 In response to concerns about appealing DOLS decisions, members were assured that decisions could be challenged through an appeal to the Court of protection.
- 33.4 Members requested an update after the scheme goes live and for any available information about appeals arising.
- 33.5 In response to a question about Safeguarding Vulnerable Adults, and whether action could be taken against abusive relatives, members heard that the police would be called if they thought that a crime had occurred.

The Local Authority would not have the power to initiate criminal action itself but would take steps to protect the person under the safeguarding procedures. Members heard that the Local Authority would have to respect the wishes of the allegedly abused person. In addition, the Local Authority would not have authority to intervene if it was felt that carers were not of an adequate standard.

- 33.6 Members heard that there were plans to share best practice with neighbouring authorities in East and West Sussex. It was proposed to create an executive level board.

- 33.7 In response to a query regarding performance targets, members were told that a section within Brighton & Hove City Council's annual performance return focussed on training assurance. In addition, Brighton & Hove City Council was running its own audit of its safeguarding practice.
- 33.8 Members queried whether action could be taken against agencies if there was negligence. Members heard that there were contractual powers that might potentially be used and that in some cases, the police would be able to prosecute in a safeguarding investigation.
- 33.9 The annual report on safeguarding for 2007/8 is being presented to the cabinet member and will be available on the council website as a public document. It contains a full report on activity and includes reports from the member agencies of the safeguarding board.

Members asked for feedback to be presented on the safeguarding audit. The Head of Service confirmed that this would be completed in early 2009, and she would be happy to present the findings. There is a national consultation on reviewing safeguarding until January. In addition, it might be useful to report back on the safeguarding procedure when the national consultation had ended.

Members commented that generally, reports should come to the relevant Overview and Scrutiny Committee before going for decision to Cabinet Members.

34. CARERS' STRATEGY

- 34.1 The Committee considered a report on the Carers' Strategy. The Joint Commissioner for Carers' Services, Tamsin Peart, answered members' questions on this issue.
- 34.2 Members began by congratulating Ms Peart on the excellent report that had been presented and on the standard of the service provided.
- 34.3 Members queried the 2018 target and were advised that it was a long term target towards which to work.
- 34.4 Members queried the source of the funding - was the local authority was receiving additional or 're-packaged' money? Members heard that it was not entirely clear at present whether it was additional or not.
- 34.5 Members heard that in the Brighton & Hove 2001 census, approximately 23,000 residents had indicated that they were carers, of which 57% were female.

Some carers are eligible for carer's allowance but not all of the city's 23,000 carers are in receipt of this benefit. Carer's allowance was currently removed upon retirement but carers' groups were lobbying against this. A national review of all benefits including carer's allowance, had been scheduled for 2011.

- 34.6 **RESOLVED** – That the report be noted.

35. VALUE FOR MONEY REVIEW OF HOUSING

- 35.1 The Committee considered a report on the ongoing Value for Money (VfM) review of housing. The Assistant Director, Housing Management, Nick Hibberd, answered members' questions on this issue.
- 35.2 In response to a query about the next steps in the VfM process, members heard that there was an action plan for delivery, and that the department was working to deliver the plan.
- 35.3 In response to a query about homelessness prevention, members heard that this was very good within the city and that the council utilised a wide range of options including private sector housing as well as choice based lettings.
- 35.4 Members heard that there was an ongoing problem with the numbers of people living in bed and breakfast, but that the council was making good improvements.
- 35.5 Members heard that energy costs were being considered, as well as the use of tenants as energy advisors.
- 35.6 **RESOLVED** – That the report be noted.

36. HOUSING GREEN PAPER & PRIVATE SECTOR HOUSING

- 36.1 The Committee considered a report on the Housing Green Paper & Private Sector Housing. Martin Reid, Head of Housing Strategy and Development and Private Sector Housing, answered members' questions.
- 36.2 Members queried how a leaseholder could be barred from claiming the freehold of a leased property. They heard that the housing company's constitution would not permit such an action; it would require the unanimous consent of the board and also Government consent.
- 36.3 **RESOLVED** – that the report be noted.

37. HOUSING ADAPTATIONS

- 37.1 The Committee considered a report on Housing Adaptations. Joy Hollister, Director of Adult Social Care and Housing, answered members' questions.
- 37.2 Members queried whether there was an end point to the number of properties needing adaptation. Members heard that the national strategy was to allow people to stay in homes for life, but that this was often impossible.

It was unrealistic for every home to be adaptable and it was unlikely that there would be market demand for every home to be adaptable.

All city properties within Choice Based Lettings have been audited and a mobility level assigned to all adapted homes. When these homes became available, every effort would be made to let them to tenants with appropriate mobility needs. However, hard-to-

let properties might sometimes be allocated to applicants who did not match the mobility criteria.

In general, once an adaptation had been made, it would not be removed, even if the current tenant did not require it. However, adaptations with a limited life-span, such as chair lifts, might be removed in certain circumstances.

37.3 Members requested that an update be provided on the outcome of the work of the modernisation group; this was likely to be in April 2009.

37.4 **RESOLVED** – That the report be noted.

38. UPDATE ON AD HOC PANEL

38.1 The Chairman of the ad-hoc Panel, Anne Meadows, verbally updated Members on the progress of the ad hoc Panel.

38.2 **RESOLVED**- That the update be noted.

39. ASCHOSC WORK PLAN

39.1 Members considered a summary of the progress of the Committee's work against the Work Plan.

39.2 **RESOLVED** – That the update be noted.

40. ITEMS TO GO FORWARD TO CABINET OR RELEVANT CABINET MEETING

40.1 There were none.

41. ITEMS TO GO FORWARD TO COUNCIL

41.1 There were none.

The meeting concluded at 5.15pm

Signed

Chair

Dated this

day of

ADULT SOCIAL CARE & HOUSING OVERVIEW & SCRUTINY COMMITTEE

Agenda Item 50

Brighton & Hove City Council

| | | | |
|-------------------------|---|----------------------------------|---------------------|
| Subject: | Budget Update for Housing Revenue Account Budget Setting 2009/10 | | |
| Date of Meeting: | 8 January 2009 | | |
| Report of: | Director of Adult Social Care & Housing | | |
| Contact Officer: | Name: | Sue Chapman | Tel: 29-3105 |
| | E-mail: | sue.chapman@brighton-hove.gov.uk | |
| Wards Affected: | All | | |

FOR GENERAL RELEASE

SUMMARY AND POLICY CONTEXT:

- 1.1 The purpose of this report is to provide the Adult Social Care & Housing Overview & Scrutiny Committee with an update on the Housing Revenue Account (HRA) budget to give some background to the issues relating to budget setting in 2009/10. The Cabinet on 12 February 2009 will recommend the HRA Budget to full council on 26 February 2009. Overview & Scrutiny Commission will have a chance to review the budget proposals at its meeting on 3 February 2009.

2. RECOMMENDATIONS

- 2.1 That the Adult Social Care & Housing Overview & Scrutiny Committee note the budget assumptions in setting the HRA Budget for 2009/10.
- 2.2 That the Adult Social Care & Housing Overview & Scrutiny Committee note that the HRA budget report will be presented to Housing Management Consultative Committee on 20 January 2009, Overview and Scrutiny Commission on 3 February, Housing Cabinet Member meeting on 11 February 2009, Cabinet on 12 February 2009 and full council on 26 February 2009.

3. RELEVANT BACKGROUND INFORMATION

- 3.1 The Local Government and Housing Act 1989 requires each Local Authority to formulate proposals relating to income from rent and charges, expenditure on repair, maintenance, supervision and management and any other prescribed matters in respect of the HRA. In formulating these proposals using best estimates and assumptions the Authority must set a balanced account. The HRA budget for 2009/10 will be set based on these principles with a breakeven budget.

- 3.2 The budget is also set in the context of maximising resources to enable the

council to provide a long term sustainable Business Plan to deliver tenants priorities and the Decent Homes Standard.

Budget projections

Pay Award / Inflation

- 3.3 The 2008/09 budget was based on a pay award of 2.2% but the pay negotiations have still not been concluded and the latest employers offer was 2.45%. This increase has been factored into the 2009/10 budget and the pay award assumption for 2009/10 is 2.3%. Any increase above this level would need to be funded from usable revenue reserves.
- 3.4 The Single Status/Equal pay negotiations are still ongoing and contingency funding of £0.060m is included in the 2009/10 Budget.
- 3.5 Inflation of 2.5% has been applied to other costs. Fees and service charges will be increased to reflect current contract costs or actual costs of providing services.

Energy Costs

- 3.6 During 2008/09 the council retendered two major energy contracts for gas and electricity providing communal heating and lighting. A report on the electricity contract for sub100kw sites was presented to Policy & Resources Committee on 7 February 2008 and the contract was awarded for the period May 2008 to April 2010. This contract saw an increase in costs of 83% on average. A report on the council's contract for gas was presented to Cabinet on 10 July 2008; this contract was let for the period October 2008 to September 2010 and has seen an increase of 52%. The impact of these increased contract costs on 2009/10 will be included in the 2009/10 Budget Report.

Efficiency Savings

- 3.7 The council's Medium Term Financial Strategy agreed at Council in July outlines an efficiency savings target for all services across the city of 3% which calculates at £0.287m for the HRA. In setting efficiency savings targets of greater than 3% for the HRA, officers have taken into account:
- the required level of efficiency savings
 - the need to reduce management costs per dwelling
 - the need to maximise the level of resources available to invest in meeting the Decent homes work.
 - The need to fund service pressures such as increased energy costs

Rents

- 3.8 The calculation of rents follows the government's rent restructuring guidelines and is based on the relative property values, bedroom size and local earnings. From 1 April 2007, in anticipation of a positive vote for stock

transfer (and in accordance with the Department for Communities and Local Government Housing Stock Transfer Guidance), the property values used within the rent calculation were increased to reflect the value of Decent Homes improvement works to be completed by 2012. Although this decision would be beneficial to a Housing Association, the net result for a local authority is to increase the (target) rents payable by tenants in the future and increase the loss of housing subsidy to the HRA

3.9 Following the tenants' decision to remain with the council and the loss of additional resources available through stock transfer gap funding, for investment in improvements, the council has once again reviewed the property values and adjusted them to exclude those works that are unlikely to be completed by 2012. This has resulted in a reduction in each tenant's target rent which will be reflected through smaller increases to actual rents up to convergence than previously calculated.

3.10 The revised target rents will be used to calculate the actual rents and rental income budget for 2009/10.

Housing Subsidy

3.11 The HRA is part of the national housing subsidy system through which Council Housing Rents are standardised across the Country. The subsidy system uses a national formula to set guideline rents for each property together with allowances for management, maintenance and capital charges. The current subsidy system was introduced in 1990 and relies on the Secretary of State publishing annual 'Determinations' which set out the basis of subsidy

3.12 The Department for Communities and Local Government (DCLG) stated that the HRA Subsidy Determination for 2009/10 was to be a one year only methodology to give Ministers time to explore the possibilities for wider reform of the HRA subsidy regime. Subsequently Ministers announced a joint Communities and Local Government and Treasury review. This review is to develop a sustainable long term system for financing council housing. As the review is not expected to report until spring 2009 it has been necessary to delay again, until a new regime can be introduced possibly in 2011/12. DCLG have therefore issued a draft determination on a similar basis to before, which will apply to 2009/10 only.

3.13 The draft determination proposes two alternative options in respect of setting rents and sought Local Authority views by 9 December. The final determination which is due around 22 December 2008 should clarify whether Local Authorities will be free to choose either option or not. The HRA currently receives an annual determination that results in a net transfer of resources to central government. This significantly impacts on the overall position of the HRA so once this is available the 2009/10 Budget can be finalised.

4. CONSULTATION

4.1 No specific consultation has been undertaken in relation to this report.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 The report sets out high level budget assumptions and budget changes that will need to be taken into account in setting the 2009/10 budget

Finance Officer Consulted: Sue Chapman

Date: 17 Dec 2008

Legal Implications:

- 5.2 The proposals in this report and the proposed budget process are consistent with legal requirements under the Local Government & Housing Act 1989 (regarding HRA) the Local Government Finance Act 199e (regarding budget setting) as well as the Council's Budget and Policy Framework Procedure Rules.

Lawyer Consulted: Abraham Ghebre-Ghiorghis

Date: 19 Dec 2008

Equalities Implications:

- 5.3 There are no direct equalities implications arising from this report

Sustainability Implications:

- 5.4 There are no direct sustainability implications arising from this report.

Crime & Disorder Implications:

- 5.5 There are no direct crime & disorder implications arising from this report

Risk and Opportunity Management Implications:

- 5.6 There are no direct Risk & opportunity management implications arising from this report

Corporate / Citywide Implications:

- 5.7 There are no direct citywide implications arising from this report.

SUPPORTING DOCUMENTATION

Background Documents

1. The 2009/10 HRA Draft Subsidy Determination
2. 2009/10 HRA working Papers
3. Reports to Decision Making Meetings

Subject: Procurement Strategy for the HRA Stock
Date of Meeting: 08th January 2009
Report of: Director of Adult Social Care & Housing
Contact Officer: Name: Nick Hibberd Tel: 29-3756
E-mail: nick.hibberd@brighton-hove.gov.uk
Key Decision: No
Wards Affected: All

1. SUMMARY AND POLICY CONTEXT

- 1.1 The Procurement Strategy for Housing Revenue Account Stock was approved by Policy & Resources Committee on 03 April 2008. This report provides an update on the delivery of the procurement strategy and the commencement of the procurement of long term partnering agreements for the delivery of comprehensive repairs, maintenance and improvements to the housing stock.

2. RECOMMENDATIONS:

- 2.1 That Adult Social Care & Housing Scrutiny Committee note the progress made on preparing the Invitation to Tender (ITT) document for the procurement of the long term contracts.

3. RELEVANT BACKGROUND INFORMATION

- 3.1 Improving council homes is central to the draft **Housing Strategy 2008-2013** with improvement of housing quality a key strategic priority. Poor quality housing is known to have a detrimental effect on households' health, educational and emotional wellbeing. The draft Housing Strategy will work to make sure that more residents are able to live in decent high quality homes that are able to meet their changing needs.
- 3.2 Our strategic goals under this objective include development of the Brighton & Hove Standard for high quality and well maintained social housing and improvements to tenants' homes to ensure that they meet the standard. Strategic actions include:
- Develop a quality standard for the city's council housing in partnership with tenants
 - Enter into a long term partnership contract for maintenance and improvement of council housing stock
 - Explore use of a Local Delivery Vehicle to raise investment capital

3.3 The procurement strategy for HRA stock

3.3.1 Following the outcome of the tenants' stock transfer ballot, officers reviewed strategic housing options to reflect the decision that the stock will be retained by the council and identified a strategy to fund the investment gap to achieve Decent Homes Standard and meet tenant aspirations for improvements to the stock.

3.3.2 Two key approaches have been followed:

- A procurement strategy that would see the council enter into a long term partnering agreement for the maintenance and improvement of the council housing stock, reducing overheads and direct costs. The Procurement Strategy for the HRA stock was approved by Policy & Resources Committee on 3 April 2008.
- An asset management plan, which could see the creation of a Local Delivery Vehicle that would sit outside the council to utilise HRA assets requiring reinvestment and not occupied by Secure Tenants leveraging in additional investment to improve the council housing stock.

3.3.3 The objective of the procurement strategy for Housing Revenue Account (HRA) stock is to maximise efficiencies achievable under modern procurement methods to minimise the gap between the council's available resources and the investment needed to maintain the stock.

3.3.4 Current repairs and maintenance procurement arrangements include:

- annual tendering of capital contracts with specified supply chains;
- two responsive and empty properties revenue repairs partnering contracts of 5 years with an option to extend for a two further years;
- two gas install and maintenance contracts for 5 years with optional extension;
- with the exception of gas servicing and repair, repairs to services such as lightning conductors and water tanks are on an ad hoc basis.

Annual re-tendering of capital contracts is relatively costly and inefficient and gives constructors no incentive to invest in additional benefits. Supply chains specified by the council do not allow access to constructors' own supply chains, which can be of the same standard but more cost effective.

3.3.5 The revised Procurement Strategy for HRA stock is to fully develop partnering with constructor(s) to obtain maximum efficiency from long term partnering agreements. Both capital and revenue works will be tendered as 10 year long term comprehensive partnering agreements. These will encompass capital repairs and improvements, responsive repairs and planned maintenance and associated works.

The strategy aims to:

- put tenants and leaseholders at the heart of maintenance and improvement works to the stock; moving to a proactive, planned service based on good asset management data incorporating residents' aspirations;

- prioritise the capital works programme over 30 years to meet, as far as possible, Decent Homes, Housing Health and Safety Ratings System and sustainability targets and tenant priorities;
- reduce unit repair and planned maintenance costs and consultancy fees, saving up to £156 million over 30 years;
- improve the ratio between capital works and responsive repairs;
- deliver on the government's Gershon and Egan efficiency agendas and achieve value for money and additional benefits; and help to achieve a 3 star Audit Commission rating.
- achieve economies of scale through an integrated supply chain, maximising the contractors' own supply chains in conjunction with tenants' choice;
- zero defects/right first time, by extending the defects period on capital works into the responsive maintenance element of the agreements (for both of which the same constructor(s) will be responsible), reducing responsive costs over time.

4 PREPARATORY WORK FOR THE LONG TERM AGREEMENTS

4.1 The lead-in times for procuring the necessary agreements under the OJEU tendering process are extensive and considerable preparatory work has been overseen by the Programme Board. Prior to inviting tenders for the long term agreements, the following preliminary work has been undertaken:

- Housing asset management strategic review - feeding into future works programmes and the development of an HRA asset management strategy;
- Procurement of 'Partnering for Change' training – the essential training and support to ensure staff have the necessary commitment, knowledge and skills to operate long term partnering successfully;
- Development of contract specifications – specialist expertise has been procured to compile the necessary tender documentation for procurement of the agreements.

4.2 An OJEU advert and pre-qualification questionnaire (PQQ) was published on 03 September 2008. It is anticipated that the constructor(s) will be appointed at the end of June/July 2009, with the contract commencing 1 April 2010, subject to Cabinet and leaseholder approvals. This allows for a maximum mobilisation period so the appointed constructors would have sufficient time to set up local offices, staff, ICT systems etc. to be able to successfully deliver partnering agreements of this scale from 2010. This timetable would also give the council the time to complete the necessary training of staff, embed new processes, develop the new ICT systems, produce new tenants' guides etc.

5. MEETING WIDER CORPORATE OBJECTIVES THROUGH THE HOUSING PROCUREMENT STRATEGY

5.1 The level of investment by the council over the next ten years will be significant and presents opportunities for meeting our priorities around reducing inequality and growing the economy. As well as providing a value

for money, quality service to maintain the housing stock, we expect the constructors to contribute towards enhancing the well being and sustainability of the local community.

5.2 The City Council's commitment to creating sustainable communities through initiatives which promote sustainability and tackle worklessness is reflected in the scoring criteria for this tender and represents part of the core subject matter of the Contract. The constructor(s) will be expected to work with the Council to support the training and employment of residents. A skilled and employed workforce is vital for a healthy and sustainable economy and it is therefore considered essential to ensure that the long term partnering contracts bring tangible employment and training benefits to residents.

5.3 Ensuring a Mixed Economy In Subcontracting Arrangements

5.3.1 The council takes the view that the Housing Investment programme should benefit as much as possible the local business community, and in particular the wider range of established small and medium size contractors, who, because of their size, would not be able to undertake the role of a principal Partnering Contractor.

5.3.2 The Partner(s) will be asked to provide opportunities for additional small businesses based in Brighton & Hove. Partnering Contractors will be encouraged to consider how to engage with these small and medium sized contractors, and ensure that they are not discriminated against when contracts are awarded. Partnering Contractors are also encouraged to submit their ideas on how this group could be integrated into the wider supply chain.

5.4 Waste Reduction/Energy efficiency.

5.4.1 The successful constructor(s) will be required to comply with the council's 'Housing Repairs & Maintenance Sustainable Building Guidance' and local regulations in connection with the use of sustainable products and the recycling of waste on site. The constructors will also be required to produce waste minimisation plans to reduce use of landfill sites and materials waste. This will be continually reviewed over time to reduce site waste to an absolute minimum.

6 MANAGING PERFORMANCE, QUALITY AND CUSTOMER SATISFACTION

- 6.1 As one of the largest areas of spend and tenant satisfaction and concern, the repairs and maintenance service is crucial to the drive to achieving excellence in housing management. It is a requirement that the partnership is continually monitored and evaluated to ensure that it delivers projects on time, on budget and of the necessary quality. The characteristics of a high-performing repairs and maintenance service centre around the following elements:
- Accessible and flexible for consumers
 - Fit-for-purpose fixes
 - Speed and accuracy of execution
 - Reliable end-to-end process
 - Relative best cost.
- 6.2 The evaluation of the bidding constructor(s) will include an assessment of their capacity to deliver each of the key aspects of a high-performing repairs and maintenance service. These components cover effectiveness and efficiency of service delivery.
- 6.3 Key performance indicators (KPI's) that the constructor(s) will be measured against have been prepared in consultation with the Asset Management Panel and will be included as part of the Invitation to tender documents. Where appropriate these key performance indicators will be included with the contracts to ensure the performance requirements are converted into contractually binding commitments. Constructor rewards will be linked to delivery of a suite of specific key performance indicators
- 6.4 The contracts provide for swift termination (within a month) of contractors for default/breach of the agreements, as well as for other 'standard' reasons (bankruptcy, collusion, etc.). In addition, the term partnering contract, under which the majority of work will be undertaken, is to be drafted to allow for a 'no fault' termination of six months' notice on either side. The strategic alliances agreement also enables the council to reallocate work, without penalty, in the event of a failure on the part of any constructor to perform against KPI's or other targets.

7 INVOLVING TENANTS IN THE PROCUREMENT PROCESS

- 7.1 The Council aims to place our residents at the centre of determining both the services they want to receive and the quality of the end product. The successful constructor(s) must understand the benefit of engaging with residents and be able to positively respond to their views by adapting practices and systems.

- 7.2 Resident involvement in both procurement process and delivery of the partnership is a key priority for the council. The council has established an Asset Management Panel which has met over the last three months as part of the procurement programme. The role of the Asset Management Panel is:
- To provide feedback to officers on the work priorities, and options for alternative uses of stock and sites to create a balanced business plan,
 - To provide feedback to officers on the performance and development of the long term partnering agreements for repairs & planned work.
 - To give opinions on the future work priorities and common benchmarks across all the council housing stock.
 - To assist with the choice of constructor(s) through the tender evaluation process and represent Brighton & Hove City Council residents on the strategic and operations partnership groups.
 - To jointly develop and review the works programmes annually and to review the performance against benchmarks.
- 7.3 The work of the Asset Management Panel will feed into the wider the tenant participation structure through regular feedback to Area Panels and Housing Management Consultative Committee.

8. CONSULTATION

- 8.1 The Housing Procurement Strategy was considered by tenant area panels and Housing Management Sub-Committee prior to approval.
- 8.2 Tenants and leaseholders are involved in the procurement process through the Asset Management Panel (see 7).
- 8.3 Three briefing sessions have been held for Members.

9. FINANCIAL & OTHER IMPLICATIONS:

9.1 Financial Implications:

The HRA Business Plan identified estimated savings of up to £156m over 30 years from reductions in consultants fees and unit costs for responsive repairs, voids and capital works from implementing long term partnering contracts as outlined in this report. These savings help to reduce the funding gap between available financial resources and the investment needed to maintain the housing stock.

The estimated savings will be reviewed following the award of these contracts and the impact on the HRA Business Plan reassessed

Finance Officer Consulted: Sue Chapman *Date:*

9.2 Legal Implications:

The type of service outlined in this report falls under 'Part A' of the EU Procurement Directive and accompanying UK Regulations. As a result, the

contract is subject to the full application of both the Directive and Regulations. The report refers to the contract notice being advertised in the OJEU, which complies with the relevant legislation, as does the remainder of the procurement process outlined within the report. Contracts over £75,000 must be prepared in a form approved by the Head of Law. The Council must take the Human Rights Act into account in respect of its actions but it is not considered that any individual's Human Rights Act rights would be adversely affected by the recommendations in this report.

Lawyer Consulted: Alison Leitch

Date:

Equalities Implications:

- 9.3 An equalities impact assessment workshop has been carried out with staff as part of the preparatory work prior to the procurement process.

Sustainability Implications:

- 9.4 See section 4.10

Crime & Disorder Implications:

- 9.5 There are none.

Risk & Opportunity Management Implications:

- 9.6 A risk and issues log has been maintained overseen by the Programme Board.

Corporate / Citywide Implications:

- 9.7 These are covered in the main report.

10. EVALUATION OF ANY ALTERNATIVE OPTION(S):

- 10.1 Alternative procurement options were considered during the development of the procurement strategy. This included:
- Frameworks and consortia
 - Consortia
 - Supply chain clubs

11. REASONS FOR REPORT RECOMMENDATIONS

- 11.1 The report provides scrutiny committee with an update on the delivery of the procurement strategy for the housing stock.

SUPPORTING DOCUMENTATION

Appendices:

1. None

Documents in Members' Rooms

1. None

Background Documents

**ADULT SOCIAL CARE & HOUSING
OVERVIEW & SCRUTINY COMMITTEE**

Agenda Item 53

Brighton & Hove City Council

Subject: *Review of Learning Disability Day Services*

Date of Meeting: 8th January 2009

Report of: *Director of Adult Social Care & Housing*

Contact Officer: Name: *Naomi Cox* Tel: 29-6400

E-mail: naomi.cox@brighton-hove.gov.uk

Key Decision: Yes Forward Plan No: HSG 2189

Wards Affected: All

FOR GENERAL RELEASE

The special circumstances for non-compliance with Council Procedure Rule 23, Access to Information Rule 5 and Section 100B(4) of the Local Government Act as amended (items not considered unless the agenda is open to inspection at least five days in advance of the meeting) are that the department wished to allow the maximum time for consultation.

1. SUMMARY AND POLICY CONTEXT

- 1.1 Learning Disability Day Services provide support enabling service users to engage in a range of day activities and opportunities. In many cases this support also provides essential respite for carers and family members.
- 1.2 In September 2007 the Adult Social Care and Health Committee endorsed a vision for the future of day services. This vision was of a person-centred service empowering people to pursue day activities of their choice.
- 1.3 A subsequent review of Learning Disability Day Services identified areas of improvement to make the services more person-centred, more flexible and more efficient within the current budget, in line with the 'Personalisation' of adult social care services as outlined in the 'Putting People First' concordat published in 2007.
- 1.4 The proposed change has been consulted on during a 12-week formal consultation followed by an additional period of consultation requested by the Cabinet Member, a summary of the outcomes of which are reported below. The results of this consultation will be considered by the Cabinet Member for Housing in February 2009.

2. RECOMMENDATIONS

- 2.1 That Adult Social Care and Housing Overview and Scrutiny Committee note the report and the direction of travel for day services in line with the Valuing People White Paper and the likely content of the Valuing People Now update.

3. RELEVANT BACKGROUND INFORMATION/ CHRONOLOGY OF KEY EVENTS

- 3.1 In 2006 the Improving Day Services working group of the Learning Disability Partnership Board completed a self-audit of day services using government toolkits supplied by the Valuing People Support Team. The audit identified several key issues and questions about the current methods of service delivery.
- 3.2 In 2006 the Learning Disability Partnership Board endorsed the recommendation that a review of day services be undertaken to determine a vision and direction for future service delivery.
- 3.3 In 2007 the Lead Commissioner for Learning Disabilities hosted two visioning days to consult stakeholders about the future of day services. The vision was reported to the Adult Social Care and Health Committee in September of 2007
- 3.4 December 2007 the Learning Disabilities Modernisation Project Board initiated a review of in-house day services. The outcome of this review is the recommendations in this report
- 3.5 The government's 'Valuing People Now' paper is expected to recommend a reduction in the use of building-based day services in favour of more flexible and mainstream service delivery. ('Valuing People Now' has been consulted upon nationally and we are awaiting its publication. This is an update of the 'Valuing People: A New Strategy for Learning Disability for the 21st Century' White Paper that was issued in 2001).

4. CONSULTATION

- 4.1 The formal 12-week consultation ran from 7 July to 28 September. It involved all key stakeholders: service users, family carers, the Learning Disability Partnership Board and key partners in the 3rd sector. We took account of accessible ways of communicating with our service users given their specific communication needs as a result of their learning disabilities.

- 4.2 Responses received:

Service Users: 103 individuals responded to this consultation, with assistance from the Day Services' staff. 70 service users participated in speak up groups facilitated by an independent advocacy organisation. An independent person-centred planning facilitator audited 37 service users' person-centred plans.

Carers and families: 14 individual responses and 32 people contributed to group responses.

Staff: 20 individual responses and five in-house day service staff teams, two residential staff teams and one management team sent group responses. Unison attended project team meetings.

Other organisations and groups: Better Lives steering group, Carers Centre, Speak Out network Big Meeting, and a public consultation event.

5. CONSULTATION FINDINGS

5.1 The feedback received fell broadly into distinct themes:

- What people like about the current day services
 - Consistency & safe, secure environment
 - Trained, experienced, familiar staff
 - Variety of activities or options available to service users
- Responses to the proposed change
 - More options will be available for service users
 - Will reach more people than at present
 - Difficult for people with learning disabilities to make informed choices
 - Residential services need more resources in order to provide day support
 - Some service users might not get all the opportunities they get now
- Emphasis on the importance of changes being carefully planned and personalised (or avoided all together)
 - People with learning disabilities find change very difficult
 - Belief that change is the same as loss
- Belief that this is a plan to save money and reduce services (also confusion and queries about self-directed support)
 - Lots of statements about anticipated day centre closures
 - Lots of questions and queries about self-directed support in the future

6. FINANCIAL & OTHER IMPLICATIONS

Financial Implications:

6.1 The day services budget for Learning Disabilities is £1.926m (Gross budget of £2.061m less income of £135k). The creation of the new team will only be possible as demand on existing services eases, which will create a pressure on the community care budget over the next 2-3 years. Quantification of the pressure depends on the number of clients moving and the reprovion costs. Any resulting pressure should be managed through the Financial Recovery Plan (FRP) process already in place. The unit cost for day services will increase during the implementation of the new team but once established will reduce.

6.2 *Finance Officer Consulted: Neil Smith Date: 16/12/08*

Legal Implications:

- 6.3 The report sets out the proposed changes to directly provided day services, in line with government initiatives seeking to make Adult Social Care services more person-centred, flexible and efficient.

The need to formally consult with key stakeholders has been met and consideration must be given to the outcome of that consultation. In particular, concerns expressed regarding how changes and choices are managed must be acknowledged and such changes implemented carefully and sensitively. Further, officers must ensure that day support received through residential providers continues to meet assessed need.

Staff job descriptions and roles will change under the new structure. There will need to be ongoing consultation with staff and trade unions regarding the specific implications for individual staff, in accordance with employment legislation.

Service users will need to continue to receive support as per their needs assessment – it is not suggested that eligibility will be affected by the proposed changes. The level of service provision to service users and families should not change; it should remain in-line with their assessed needs. It is only the source of the service/support that may possibly change for some (60) service users.

Lawyer Consulted: Hilary Priestley 09/10/08

Equalities Implications:

- 6.4 The purpose of these recommendations is to make a more flexible range of day opportunities available to more people with learning disabilities. This improves many people's access to services, information and activities. An Equalities Impact Assessment was done as part of the consultation process.

Sustainability Implications:

- 6.5 It is anticipated that the recommended changes would result in an increase in the use of community and mainstream services and facilities.

Crime & Disorder Implications:

- 6.6 It is hoped that the proposed changes will increase the community's capacity to welcome and support citizens with learning disabilities as they are supported to participate more fully in community services and facilities.

Risk and Opportunity Management Implications:

- 6.7 The proposed changes afford the opportunity to meet the government and council's move towards personalisation of services.
- 6.8 The proposed changes afford the opportunity for existing day services to further develop the aspects of the services that are most in demand. The services would be empowered to work in partnership even more frequently which also gives service users more choice.

- 6.9 The day services could move towards the user driven market, which is the model of future social services.

Corporate / Citywide Implications:

- 6.10 The changes proposed should enable people with learning disabilities to be more active participants in the life, activities and facilities of Brighton & Hove.

7. EVALUATION OF ANY ALTERNATIVE OPTION(S):

- 7.1 Leaving day services as they are: This is not possible due to government guidelines and requirement to provide a more flexible and person-centred service that is less building based.
- 7.2 No longer providing staffed places at a day centre to people living in staffed accommodation: this would affect approximately 60 of our service users. The current recommendation encourages accommodation services to take a much more active role in the provision of day support while still providing service users with access to the knowledge, expertise and resources of the day services through the day options team.
- 7.3 Decommission day services: This would be a wholesale withdrawal of service and would put service users at great risk and is therefore not recommended.

8. REASONS FOR REPORT RECOMMENDATIONS

- 8.1 To ensure we are providing a personalised range of day options to people with learning disabilities in the city in line with national requirements that will fit with the personalisation of Adult Social Care.

SUPPORTING DOCUMENTATION

Documents in Members' Rooms: None

Background Documents

1. Learning Disability Day Services Review (Adult Social Care Committee Report 17th Sept 2007)
2. Valuing People White Paper 2001 & Valuing People Now.
3. Putting People First 2007
4. Having a Good Day - Social Care Institute for Excellence 2007.

ADULT SOCIAL CARE AND HOUSING OVERVIEW & SCRUTINY COMMITTEE

Agenda Item 54

Brighton & Hove City Council

| | |
|-------------------------|--|
| Subject: | <i>Adult Social Care and Housing and S75 Financial funding and pressures</i> |
| Date of Meeting: | <i>8th January 2009</i> |
| Report of: | <i>Director of Adult Social Care and Housing</i> |
| Contact Officer: | Name: <i>Anne Silley</i> Tel: <i>29-5065</i> |
| | E-mail: <i>Anne.silley@brighton-hove.gov.uk</i> |
| Wards Affected: | All |

FOR GENERAL RELEASE

The special circumstances for non-compliance with Council Procedure Rule 23, Access to Information Rule 5 and Section 100B(4) of the Local Government Act as amended (items not considered unless the agenda is open to inspection at least five days in advance of the meeting) are that the report could not be concluded prior to the despatch of the agenda.

1. SUMMARY AND POLICY CONTEXT:

- 1.1 The report sets out for information the funding streams that support the Adult Social Care and Housing and the S75 budgets and how these are utilised. It also explains the service pressures that impact on these budgets.
- 1.2 Budget pressures and efficiency savings and the overall budget package for 2009/10 will be reported through to Overview and Scrutiny Commission in February in line with the agreed budget process.

2. RECOMMENDATIONS:

- 2.1 That the Committee note the financial and funding arrangements for the Adult Social Care and S75 budgets and the pressures that arise.

3. RELEVANT BACKGROUND INFORMATION:

3.1 Funding

Adult Social Care Budgets are split between mainstream which cover staffing budgets and in house services and community care where services are purchased/ contracted with the independent sector to meet the assessed

needs of individual service users. The City Council funds net costs of service provision. The PCT meets the costs of entitlements to Free Nursing Care and Continuing Health Care and part funds joint posts and other joint working arrangements and initiatives. Service Users are financially assessed to contribute towards chargeable services including homecare, day care, residential and some nursing care. Other significant income streams are government grants, Supporting People, Independent Living Fund and housing benefit contributions.

Services provided under S75 arrangements are jointly commissioned and funded by PCT and the City Council with budget contributions agreed each year. Income streams referred to above apply. Under S75 arrangements the Council retains the responsibility for assessment and funding of social care needs. Learning Disability Services are provided through the City Council. Mental Health and Substance Misuse Services are provided through Sussex Partnership Trust. The Integrated Community Equipment Store, Intermediate Care and HIV/AIDS services are provided by South Downs Health Trust.

Strategic Housing budgets cover housing strategy, housing needs, homelessness and Supporting People. Significant income streams include government grants, housing benefits, and rental income.

3.2 Pressures experienced in 2008/09

Financial pressures experienced in the current financial year as a result of:

- Full year effect of growth in number of Physical Disability service users in 2007/08
- Full year effect of increase in adult mental health service users and high unit costs
- Pressures on Acute Trust to reduce length of stay and of bed closures-knock on effect on Community Care budget
- High cost placements- ensuring that all potential income streams are identified. Disputes with PCT over funding.
- Challenging efficiency savings targets in particular on homecare.
- Challenging Financial Recovery Plan to achieve budget and 3% efficiency savings
- In house services are facing staffing pressures and income shortfalls
- Increased demand and high cost placements for Mental Health services and slow delivery against Financial Recovery Plan
- Increased demand for equipment delivered through the Integrated Community Equipment Store

3.3 Pressures expected in 2009/10

Budget pressures and efficiency savings and the overall budget package for 2009/10 will be reported through to Overview and Scrutiny Commission in February in line with the agreed budget process.

The information below sets out the key pressures within the Adult Social Care and Housing Directorate.

On Adult Social Care:

Demographic budget pressures from anticipated growth of new physical disability service users equivalent to 11 Whole Time Equivalents and the full year effect of growth experienced in 2008/09. Demographic information indicates a small decline in Older People.

Changes in grant funding-including reduction in Preserved Rights grant and the Supporting People grant.

Other pressures identified include impact on provider fees from the implementation of the Working Time Directive and Fairer Contracting, and Energy Costs.

Further pressures have been identified including potential fines from Delayed Transfer of Care, addressing historic deficits and the impact on services from no inflationary increase on Supporting People.

The cash limited budget assumes that inflationary pressures can be managed and efficiency savings of 3% can be delivered within the 0.5% uplift on the base budget. In 2008/09 the financial recovery plan is addressing significant unexpected in year pressures and is likely to have a shortfall.

On Learning Disabilities:

Anticipated growth pressures of new services users equivalent to 33 Whole Time Equivalents based on previous years trends and demographic information for 18-64 year olds. In addition the number of service users transferring from CYPT to Adults transitions is estimated at 17 Whole Time Equivalents.

Pressures to manage include the delivery of the financial recovery plan for 2008/09 and managing demand.

On Health Led S75 services:

No demographic growth anticipated. Potential funding pressures of the Dementia Care at Home service for Older People with Mental Health needs. On Adult Mental Health Services the full year effect in 2009/10 of increased demand in 2007/08 and 2008/09.

A financial recovery plan has been put in place in the light of the 2008/09 pressures, further detail is awaited from Sussex Partnership Trust on the expected results of this and the full year effect on 2009/10.

Increased demand on equipment provided through the Integrated Community Equipment Services expected to lead to a financial pressure. Due to the complexities of commissioning of equipment further analysis is required and options considered to address all aspects of the Integrated Community

Equipment Service budget. This will be led by South Downs Health Trust, and involve the PCT and City Council.

4. CONSULTATION

4.1 None

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

5.1 As set out in the main report

Finance Officer Consulted: Anne Silley Date: 22nd December 2008

Legal Implications:

5.2 The report is for noting only and no specific legal implications arise from this report

Lawyer Consulted: Hilary Priestley Date: 23 December 2008

Equalities Implications:

5.3 There are no direct equalities implications arising from this report.

Sustainability Implications:

5.4 There are no direct sustainability implications arising from this report.

Crime & Disorder Implications:

5.5 There are no direct crime and disorder implications arising from this report.

Risk and Opportunity Management Implications:

5.6 The council's revenue budget and Medium Term Financial Strategy contain risk provisions to accommodate emergency spending, even out cash flow movements and/or meet exceptional items.

Corporate / Citywide Implications:

5.7 The Council's financial position impacts on levels of Council Tax and service levels and therefore has citywide implications.

SUPPORTING DOCUMENTATION

None

ASCHOSC Draft Work Programme 2008/2009 – Jan to May 2009

| Issue | Date to be considered | Referred By? | Overview & Scrutiny Activity | Progress and Date | Outcomes and Monitoring |
|--|------------------------------|---------------------|---|--------------------------|--------------------------------|
| Re-ablement | January 2009 | | Member Training Session | | |
| Housing Revenue Account Budget | January 2009 | | Update report to Committee | | |
| Commissioning Plan for Short-term Care | January 2009 | | To feed into consultation | | |
| Housing procurement | January 2009 | | Update report to Committee | | |
| Review of Learning Disability Day Services | January 2009 | | Update report to Committee | | |
| Budget pressures | January 2009 | | Six-monthly update on ASCH budget | | |

| Issue | Date to be considered | Referred By? | Overview & Scrutiny Activity | Progress and Date | Outcomes and Monitoring |
|----------------------------------|------------------------------|---------------------|---|--------------------------|--------------------------------|
| Single Homeless Strategy | March 2009 | | Training session/ Overview | | |
| Dual Diagnosis | March 2009 | | To consider report from OSC Panel | | |
| Adaptations | March 2009 | | To receive report as basis for potential ad hoc Panel | | |
| Revised Housing Strategy | March 2009 | | To receive update on revised housing strategy, with focus on family housing provision | | |
| Physical Disability Strategy | March 2009 | | Update report to Committee | | |
| Sussex Partnership Team Contract | March 2009 | | To receive update on SPT contract arrangements | | |

| Issue | Date to be considered | Referred By? | Overview & Scrutiny Activity | Progress and Date | Outcomes and Monitoring |
|--------------------------------|-----------------------|--------------|---|-------------------|-------------------------|
| Safeguarding Vulnerable Adults | March 2009 | | Update report following previous report on new procedure | | |
| Valuing People | May 2009 | | Whole Committee to be focussed on the Valuing People agenda | | |

